

**Workforce Development Unit Provider Meeting Minutes**  
**November 27, 2018**  
**10:30am**

**Representatives from these agencies were in attendance:**

Better Family Life MWA/SkillUP  
ARCHS Intergenerational Project/SkillUP  
FWCA  
LINC  
MERS/Goodwill  
MOCAN  
ResCare  
Southern MO Works Project

**Program Updates/Reminders**

Reported one correction to the meeting minutes from 11/20/18. BFL states last week report was 12 people employed for a total of 41 for MWA.

Reminder- please complete the Outreach and Effectiveness Survey for each person that comes through your door. <https://riskanalysisunit.wufoo.com/forms/et-engagement-effectiveness-survey/>

Please return Supervisory Case Review spreadsheets and the Focused Reviews spreadsheets to [FSD.E&TMonitoring@dss.mo.gov](mailto:FSD.E&TMonitoring@dss.mo.gov) by the end of each month.

Send FS-5/DWD-PO-608 forms to [ABAWD1@ip.sp.mo.gov](mailto:ABAWD1@ip.sp.mo.gov) .

Agency supervisors will approve Change Request and then please submit them to [SkillUP.Missouri@dss.mo.gov](mailto:SkillUP.Missouri@dss.mo.gov) .

**Outreach**

Please ensure all participants complete the Outreach and Effectiveness Survey located at: <https://riskanalysisunit.wufoo.com/forms/et-engagement-effectiveness-survey/>

All partners have received their requested marketing materials from FSD

## **Provider Updates:**

**BFL-** MWA had 10 new enrollments for the week for a total of 92. 45 employed with an average wage of \$12.42/hour. SkillUP had 3 new enrollments for the week. 2 employed with an average wage of \$12.50. Outreach efforts continue working with community agencies. Always looking for additional ways to assist clients.

**ARCHS/BFL-** no new numbers to report due to short week. 113 total enrollments. 14 employed with an average wage of \$13.45/hour. Outreach efforts continue.

**FWCA-** MWA has 9 new enrollments. 14 employed with an average wage of \$12/hour. SkillUP has 4 new enrollments. 1 employed with a wage of \$12.50/hour.

**LINC-** No new numbers to report due to short holiday week and blizzard in the area. Outreach is being continued by mail. They are expecting the arrival of the postcards they have had printed.

**MERS/Goodwill-** MWA had 20 new enrollments. 9 are employed with an average wage of \$10.58/hr. SkillUP has 1 new enrollment. 0 are employed. For a total of 190. Most of the enrolled are through the Excel schools.

**MOCAN-** Expecting agency postcards this week for 10 of the 12 participating community action agencies that they are having printed. The agencies are to start reporting number to Jessica next week and then she will be able to start reporting numbers to the group.

**ResCare-** MWA had 26 new enrollments. SkillUP has 0 new enrollments. 1 newly employed with a wage of \$9.75/hour. The partners in the West Central Region are meeting to discuss referral forms. Had to reschedule the partner meeting to next week due to the weather.

**Southern Missouri Works Project-** 32 contacts made. 8 new enrollments for a total of 35. 2 employed individuals.

Please email [SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov) with topics you would like us to discuss in more detail during our weekly calls.

## Email Quick Reference List

Training requests

[SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov)

Partner emails

[DSS.FSD.SkillUPPartners@dss.mo.gov](mailto:DSS.FSD.SkillUPPartners@dss.mo.gov)

Questions for MWA/SkillUP

[FSD.E&TInquiry@dss.mo.gov](mailto:FSD.E&TInquiry@dss.mo.gov)

Monitoring Unit

[FSD.E&TMonitoring@dss.mo.gov](mailto:FSD.E&TMonitoring@dss.mo.gov)

Invoices

[FSD.E&TInvoices@dss.mo.gov](mailto:FSD.E&TInvoices@dss.mo.gov)

Marketing Materials request

[SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov)

DCN verifications

[DSS.FSD.Agreements@dss.mo.gov](mailto:DSS.FSD.Agreements@dss.mo.gov)

FS-5/DWD-PO-608 forms

[ABAWD1@ip.sp.mo.gov](mailto:ABAWD1@ip.sp.mo.gov)